



THE DENVER FOUNDATION

Impact100 Metro Denver is pleased to invite you to submit a \$100,000 grant application.

Impact100 Metro Denver, a 501(c)(3) founded in 2015, is pleased to announce its fourth round of funding. In 2019, Impact100 Metro Denver (Impact100) will issue a \$100,000 grant to support a transformational change for a nonprofit organization.

The mission of Impact100 Metro Denver is to inspire and empower a community of women to be intentional and informed philanthropists, collectively funding transformational grants to Metro Denver nonprofits. Each of our members gives \$1,000 and has one vote towards the 2019 grant recipient.

Impact100 Metro Denver is about the power of collective decision-making and collective grant-making. As a grant-making organization, Impact100 Metro Denver brings together women in our community to do something truly remarkable: give a gift of \$100,000 to a nonprofit organization in our local area that has a big idea and great potential, yet may have little access to large-scale funds.

A Grant For Transformational Change

The Impact100 Metro Denver 2019 grant is for transformational change. **Impact100 defines transformational change as that which will create a dramatic, rapid, and sustainable improvement in the way in which an organization's constituents are served.** Transformational change could include changes in the structure or composition of a program/project or the addition of a new program/project, which has a significant impact on the constituents served by the organization. Examples include the implementation of new technologies or the utilization of innovative techniques, methods, procedures, or delivery in a current program/project or in the introduction of new services or products. Please see our website, Impact100MetroDenver.org for examples of prior winners.

SECTION I: WHO IS ELIGIBLE TO APPLY FOR A 2019 IMPACT100 METRO DENVER GRANT?

- A. Organizations with a focused mission addressing one or more of the following areas of need:
 - a. Children and Youth
 - b. Homelessness
 - c. Mental Health
 - d. Women/Girls
- B. Organizations with:
 - a. 501(c)(3) status.
 - b. Annual revenue of at least \$1 million, but no more than \$5 million.
 - c. At least 65% of programming emphasis directed towards constituents in all or some of the seven Metro Denver counties: Adams, Arapahoe, Boulder, Broomfield, Denver, Douglas and Jefferson.
 - d. Ability to complete the application process described herein with required Executive Summary, Colorado Common Grant Application and attachments.
 - e. A well-thought out plan for a transformational and sustainable program/project within their organization.
- C. Organizations who collaborate with other nonprofits to develop a transformational and sustainable program/project as long as the following criteria are met
 - a. The primary grant applicant must meet all criteria of Section I. A. and Section I. B.
 - b. The collaborating nonprofits must meet the criteria of Section I. A., Section 1.B.a. and c. and must have annual revenue under \$5 million.

SECTION II. INELIGIBLE ORGANIZATIONS FOR AN IMPACT100 METRO DENVER GRANT ARE:

- A. Previous winners of an Impact100 Metro Denver \$100,000 grant.
- B. Private foundations or individuals.
- C. Organizations that discriminate in any way.
- D. A subsidiary of a national/international nonprofit, unless the local chapter has a local board or advisory committee, receives 20% or less of total operating budget from the national/international organization, and the local chapter's total funding is less than \$5 million annually.

SECTION III: IMPACT100 METRO DENVER WILL NOT FUND:

- A. General operating expenses.
- B. Debt reduction, operating deficits, bridge funding.
- C. Endowment funding.
- D. General capital campaigns.
- E. Fundraising events or activities.
- F. Activities that are religious, partisan or political in nature.
- G. Litigation or legal expenses.
- H. Pass through funds or regranting.
- I. Proposals which require additional funds beyond Impact100's \$100,000 grant unless these requirements are met:
 - a. Impact100 must be the primary donor (over 50% of the proposed program/project budget).
 - b. Impact100 must have the primary role in working with the grantee towards an agreed timeline and process for the program/project implementation.

SECTION IV: APPLICATION PROCESS

STEP ONE:

Complete The Colorado Common Grant Application (CGA):

<https://crcamerica.org/resources/common-grant-forms/>

And include all of the required attachments with **two exceptions listed below.**

Exception 1: Replace the Cover Letter (CGA: Section I, page 1) with an Executive Summary of no more than 2 pages that includes:

- A. A brief statement describing the focus/mission of the organization and the population served.
- B. Focus Area(s) your proposal will address. 1) Children and Youth, 2) Homelessness, 3) Mental Health, and/or 4) Women/Girls.
- C. The geographic areas you serve - recognizing what percentage is in the Denver Metro area (see Section I, B. c.).
- D. Summary of the proposed program or project for which the Impact100 Metro Denver Grant will be used.

- E. Description of how the program or project will be transformational to the community served.
- F. Description of how the program or project will be sustained after the grant ends.
- G. Include this statement: “Total projected program or project expenses are \$_____.” And if needed include this statement, “In addition to the Impact100 grant request of \$100,000, funds from other sources are projected to be \$_____.” If funds from other sources are required, describe those other funding sources or potential sources.

Executive Summaries of the finalists will be distributed to all Impact100 Metro Denver members before presentations are made on June 11, 2019.

Exception 2. Include two years of financial statements, audited statements are preferred if available (rather than 1-year as called out in the CGA, Section IV, 3.).

STEP TWO:

Include a one-page timeline of the proposed program/project implementation.

STEP THREE:

Complete and sign Impact100 Grant Application Checklist (See Section X).

STEP FOUR:

Submit entire proposal as a single .pdf file by 5 pm, Wednesday, February 20, 2019 via email to Grants@impact100metrodenver.org.

SECTION V: PRIMARY EVALUATION CRITERIA

Competitive applications will clearly:

- A. Meet the criteria listed above in Section I.
- B. Demonstrate how a one-time grant of \$100,000 will make a TRANSFORMATIONAL CHANGE in the organization’s ability to serve its mission and constituents. *(Include in Executive Summary)*
- C. Describe how this “transformational change” will be sustained in future years. *(Include in Executive Summary)*
- D. Demonstrate that the organization’s budget and program/project budget are consistent with program/project goals and activities. *(Include in CGA Attachment 1b)*
- E. Demonstrate how results of this specific program/project will be measured. *(Include in CGA Section III, Question 5a, b, and d.)*
- F. Include a well-thought out timeline for implementation and completion of the program/project. *(Include as attachment)*

SECTION VI: ADDITIONAL REQUIREMENTS

- A. If chosen as a semi-finalist, be available for a 2-hour Site Visit from two to four members of the Impact100 Grants Committee during April or early May to further discuss the organization's submission in detail.
- B. If chosen as a finalist, agree to make a ten-minute presentation to the Impact100 Metro Denver membership at a live event on June 11, 2019.
- C. Agree to recognize Impact100 Metro Denver in all communications, interviews and PR (to stakeholders and media) related to the funded project and to work with Impact100 to seek joint opportunities for awareness building for both organizations.

SECTION VII: IMPACT100 METRO DENVER DECISION MAKING PROCESS

The Grants Committee will review all proposals between February 21st and April 4th, 2019. After all proposals have been reviewed, the committee will determine which organizations will be chosen for Site Visits.

Those organizations not selected for a site visit or further consideration in 2019 will be notified in mid-April.

Those organizations chosen for Site Visits will be contacted between April 4th and April 7th to determine a mutually agreeable date for the Site Visit. Participation in the Site Visit should include a board member, Executive Director (or equivalent), and any other persons the organization feels will be responsible for implementing the program or project.

After the Site Visits, finalist will be chosen and all will be informed by May 17, 2019.

Finalists will be asked to make a ten-minute presentation to the Impact100 Metro Denver membership meeting on June 11, 2019. The membership will vote and the \$100,000 grant will be awarded to one of the finalists at that meeting. Additional funds may be awarded to the other finalists, as available.

SECTION VIII: APPLICATION QUESTIONS

Grant application webinar - Questions about the grant application process will be answered during a webinar to be held on January 22 at 9:30 am.

To participate, follow the below instructions:

1. Dial in to 303-248-0285, use access code 2467012.
2. Login to this link, <https://cc.readytalk.com/r/9bcyzq1mpjqj&eom>.

If you cannot attend the webinar, you may email a question to Grants@impact100metrodenver.com in advance of the webinar and it will be answered during the webinar. Afterwards, a recording of the webinar will be posted at <https://www.impact100metrodenver.org>. No phone calls please.

SECTION IX: GRANT TERM

The grant term is 12 to 18 months. Funds will be dispersed in incremental payments upon meeting mutually agreed upon benchmarks by the winner(s) of the grant(s) and Impact100 Metro Denver.

SECTION X:

IMPACT100 METRO DENVER GRANT APPLICATION CHECKLIST

Please complete, sign, and date the following Checklist, and include with the final submission.

This organization:

- Is a 501 (c)(3)
- Has annual revenue of at least \$1 million, but no more than \$5 million
- Has at least 65% of programming emphasis directed towards constituents in all or some of the seven Metro Denver counties: Adams, Arapahoe, Boulder, Broomfield, Denver, Douglas and Jefferson
- Focuses on one or more of these areas: Children and Youth, Homelessness, Mental Health, Women/Girls

This submission includes:

- An Executive Summary of no more than 2-pages addressing questions from the Impact100 Grant Application (SECTION IV, Step One)
- A one-page Program/Project Timeline (SECTION IV, Step Two)
- The Colorado Common Grant Application and attachments
- This page, Section X, Impact100 Metro Denver Grant Application Checklist

Signed: _____

Date: _____

Print Name: _____

Print Organization Name: _____